

Agenda Date: June 16, 2016
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Continued Item: Yes

Board Agenda Item

TO: Air Pollution Control District Board

FROM: Aeron Arlin Genet, Air Pollution Control Officer

CONTACT: Kristina Aguilar, CPA, Administrative Manager (961-8813)

SUBJECT: Adoption of the Fiscal Year 2016-17 Budget

RECOMMENDATION:

1. Hold a public hearing to consider and adopt the budget for Fiscal Year 2016-17, as presented in the *Fiscal Year 2016-17 Proposed Budget* document (Attachment A); and
2. Adopt the following:
 - a. Budget Resolution (Attachment B) approving the Fiscal Year 2016-17 District Budget;
 - b. Salary Resolution (Attachment C) moving one Air Quality Engineering Supervisor, one Air Quality Specialist III, one Inspection Specialist I/II, and one Human Resources Officer from funded status to unfunded status; and
 - c. 401(h) Retiree Medical Account Fiscal Year 2016-17 Contribution Resolution (Attachment D) setting forth the contributions for the fiscal year.

DISCUSSION:

We recommend that your Board, as part of holding a public hearing, adopt the attached Budget Resolution, Salary Resolution and the 401(h) Retiree Medical Account Contribution Resolution for Fiscal 2016-17.

ATTACHMENTS:

Attachment A - Proposed Budget for Fiscal Year 2016-17

On May 19, 2016, your Board held the first of two required public hearings on the District's budget for Fiscal Year 2016-17. The purpose of that hearing was to solicit additional public comment and receive direction from your Board. Prior to that hearing, staff held a public workshop on April 19, 2016. There have been no changes to the proposed budget that was presented in May. The total from the original proposal is \$9,487,159. You may adopt this budget as presented in the *Fiscal Year 2016- 17 Proposed Budget* document, or as modified by your Board.

Attachment B – Budget Resolution

The attached budget resolution formalizes the adoption of the Fiscal Year 2016-17 budget, incorporating by reference the budget documents presented, hearing proceedings, and decisions by the Board in making any final budget adjustments. It also authorizes the Air Pollution Control Officer and Auditor Controller to make adjustments to the adopted budget during the fiscal year for ministerial items, such as items required by financial reporting pronouncements and administrative efficiencies.

Attachment C – Salary Resolution

The attached salary resolution amends the original Salary Resolution No. 97-05. This is an incremental process as personnel actions are brought before your Board. This resolution recognizes the Job Class Table on page 13 of the Fiscal Year 2016-17 Proposed Budget document (Attachment A) as superseding all previous modifications to Sections 5 & 9 of the original Salary Resolution No. 97-05. In addition to previous amendments adopted by your Board, the Job Class Table moves one (1) *Air Quality Engineering Supervisor*, one (1) *Air Quality Specialist III*, one (1) *Inspection Specialist I/II*, and one (1) *Human Resources Officer* from funded status to unfunded status. Therefore, the District will have a total of 43.0 FTE's in Fiscal Year 2016-17.

Attachment D – 401(h) Retiree Medical Account Fiscal Year 2016-17 Contribution Resolution

The attached contribution resolution provides for the making of contributions to the District's 401(h) Retiree Medical Account for Fiscal Year 2016-17 in accordance with Internal Revenue Code and Retirement System staff guidance. As part of the budget adoption process, a resolution, such as this, will be provided for the fiscal year in which we plan on making contributions.