

Agenda Date: October 19, 2017  
Agenda Placement: Admin.  
Estimated Time: N/A  
Continued Item: No

## Board Agenda Item

TO: Air Pollution Control District Board

FROM: Aeron Arlin Genet, Air Pollution Control Officer

CONTACT: Kristina Aguilar, Administrative Manager (961-8813)

SUBJECT: Contract with Tyler Technologies, Inc. for Accounting Software and Software Maintenance Support

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### RECOMMENDATION:

- A) Approve and authorize the Chair to execute an agreement for Software and Special Services with Tyler Technologies, Inc.; and
- B) Delegate authority to the Air Pollution Control Officer to extend the term of the maintenance support agreement for three years on same terms and conditions.

### DISCUSSION:

The District's accounting software is extremely outdated and limits the District's overall efficiency. Following your Boards support through the action taken with the approval of the FY 2017-18 budget, the District began a search into a new accounting software that meets District needs. After a thorough review of multiple products, the District found the accounting software from Tyler Technologies, Inc., would best meet our needs. The new software will allow the fiscal department to become more efficient when processing transactions and will also provide streamlined reporting tools that staff will be able to utilize in their daily tasks.

As the District may wish to continue future annual maintenance support agreements with Tyler Technologies, Inc., rather than bringing an annual contract back to your Board for signature, we are asking that the authority to extend the term of this agreement be delegated to the Control Officer. This will help streamline the signature process and ensure no gap in maintenance support due to the length of time between District Board meetings. Your Board will have overall authority to continue the program, as the cost of maintenance support will be included in future budget cycles to be considered by your Board.

**FISCAL IMPACT:**

The fiscal impact to enter into this agreement is a one-time fee of \$97,225, and was included in the FY 2017-18 budget that your Board approved at the June 15, 2017 board meeting. The cost of maintenance support for future years will be included in future budget cycles.

**ATTACHMENT:**

- Tyler Technologies Inc. contract to be provided separately prior to the October 19 Board meeting.