

MEMORANDUM

TO: Community Advisory Council Members

FROM: Dave Van Mullem

DATE: March 29, 2012

SUBJECT: Election of Vice-Chair

RECOMMENDATION:

Elect a member of the Community Advisory Council to serve as Vice-Chair.

BACKGROUND:

Article IV of the Charter of the Santa Barbara County Air Pollution Control District Community Advisory Council (CAC) states that the officers of the CAC shall include a Chair and a Vice-Chair. The APCO or APCD staff designated by the APCO shall be the ex officio Chair of the CAC. The Vice-Chair shall be a member of the CAC and shall be elected by majority vote of the CAC membership.

Term of Office of the Vice-Chair

Any member elected to the office of Vice-Chair shall serve a term concurrent with his or her term on the CAC, unless changed by a majority vote of the members present. If the Vice-Chair is reappointed at the end of his or her term or is replaced by a new appointment to the CAC, an election will be held for Vice-Chair.

Duties of the Vice-Chair

The Vice-Chair shall write letters and recommendations to the APCO and/or the Board as directed by the CAC on behalf of the CAC and make personal appearances and presentations before the Board on behalf of the CAC as is appropriate, except as otherwise designated by majority vote of the members present.

DISCUSSION:

The Vice-Chair seat has been vacated due to the end of term of Kevin Wright. At this time, staff asks that CAC members elect a new Vice-Chair.