



LANDSCAPE EQUIPMENT ELECTRIFICATION FUND (LEEF) PROGRAM YEAR 2

APPLICATION

Contact: LEEFProgram@sbcapcd.org; (805) 961-8889

The Santa Barbara County Air Pollution Control District (District) is offering vouchers for the purchase of electric landscape equipment.

HOW TO APPLY

1. Please review the Program Terms on pages 1 through 3.
2. Fill out the information and sign the Applicant Certification on page 6.
3. Send this completed Voucher Application and supporting documents (see next section) to the District by email LEEFProgram@sbcapcd.org or mail or drop off in person to:
 - a. Santa Barbara County Air Pollution Control District, ATTN: LEEF Program, 260 N. San Antonio Rd., Santa Barbara, CA 93110 OR
 - b. Santa Barbara County Air Pollution Control District, ATTN: LEEF Program, 301 E Cook St., Suite L, Santa Maria, CA 93454

PLEASE INCLUDE

1. Signed application
2. Business license for commercial landscape businesses
3. Proof of service to low-income community (optional):
 - a. Applicants located in or servicing low-income communities according to this state map: ww3.arb.ca.gov/cc/capandtrade/auctionproceeds/lowincomemapfull.htm will be prioritized for funding.
 - b. Businesses and nonprofits located outside of a low-income community can still be considered for prioritization by providing proof of service to a low-income community. Examples include invoices to or records showing service to locations in a low-income community.

PROGRAM TERMS

1. **Eligible Participants**: The program is available to commercial landscape businesses, nonprofit organizations, public agencies that perform their own in-house landscape maintenance, and public or private schools and school districts, including universities, that perform their own in-house landscape maintenance.
2. **Applicant Location**: Commercial landscape businesses and nonprofits must be located in Santa Barbara County or commit to using the new equipment a majority of the time (greater than 50%) within Santa Barbara County. Public agencies, schools, school districts, and universities must be located within Santa Barbara County.
3. **Eligible Equipment**: Eligible equipment must be new and all-electric. They can be purchased from any retailer or manufacturer of electric landscape equipment, including online retailers and manufacturers.



- 4. **Application Window:** Applications for vouchers will be accepted over a 60-day period from Monday, November 16, 2020 to Friday, January 15, 2021. The completed application must be signed by a representative from the applicant organization and submitted to the District.
- 5. **Rank System:** Funds will be distributed using a ranking system. Once the application period has ended, all applications will be scored. Each applicant will receive three (3) points if they are on the waiting list from the pilot program, two (2) points if they are located in or will use the equipment in a state-designated low-income community,¹ and one (1) point if they are a new applicant who has not previously received funding from the pilot program and is not on the waiting list. Funding is limited and not guaranteed.
- 6. **Vouchers:**
 - a. Voucher funds are capped at a maximum of \$7,000 per applicant.
 - b. The voucher will cover 60% of the purchase price for the following pieces of electric-powered equipment:

Equipment Type
<ul style="list-style-type: none"> • Ride-on Mowers • Walk-behind Mowers • Leaf Blowers/Vacuums • Edgers • Trimmers • Chain saws • Pole saws • One (1) Additional Battery per piece of equipment purchased • One (1) Additional Charger per piece of equipment purchased

- c. The voucher does not cover additional costs such as taxes, fees, accessories, and delivery charges.
- 7. **Pre-purchase Restriction:** The applicant may not purchase the new electric equipment until they have received the District-issued voucher. Equipment that has been purchased prior to voucher issuance is not eligible for reimbursement.
- 8. **Disposal Incentive:**
 - a. The program will offer an additional incentive amount for participants that voluntarily destroy their old like-for-like gasoline- or diesel-powered landscape equipment at a participating dismantler within the county. When the applicant fills out the application, they must indicate the types and amounts of equipment they intend to destroy in Section C, Voluntary Disposal Incentive. The disposal incentive only covers like-for-like replacement, so each piece of equipment that is destroyed must be the same type of equipment that the applicant purchases under the incentive program.
 - b. In order to receive the disposal incentive payment, the participant must submit a Certificate of Destruction and a receipt from the dismantler showing proof of purchase with their reimbursement request to the District. The Certificate of Destruction is available on the program’s webpage www.ourair.org/LEEFProgram and must be fully completed by the participant and signed by a participating local dismantler. The District

¹ As determined by California Assembly Bill 1550, see www3.arb.ca.gov/cc/capandtrade/auctionproceeds/lowincomemapfull.htm.



will provide \$30 for each piece of equipment that is destroyed in this manner, up to a maximum disposal incentive amount of \$500. The disposal incentive is in addition to, and is not included in, the \$7,000 maximum equipment replacement incentive amount that each organization can receive. Please see the program’s webpage for a list of participating local dismantlers that will accept the equipment for disposal.

9. Voucher Redemption:

- a. The voucher must be redeemed within 60 days from the date of issuance. If the applicant provides good cause, the voucher expiration date may be extended up to 30 days, at the discretion of the District.
- b. After voucher issuance and purchase of the electric equipment, the applicant must submit their voucher to the District for reimbursement. The submittal packet must include all necessary information before payment will be disbursed including:
 - i. Signed voucher;
 - ii. Receipts of purchased equipment;
 - iii. Substitute W-9 Form, exact form to be provided by the District;
 - iv. California Form 590, Withholding Exemption Certificate; and
 - v. Certificate of Destruction and receipt from participating local dismantler (if applicant participates in the voluntary disposal incentive).

A. Applicant Information

1. Company/Organization Name:		
2. Organization Type:		
<input type="checkbox"/> Commercial landscape business		
<input type="checkbox"/> Public agency with in-house landscape maintenance		
<input type="checkbox"/> School/School District/University with in-house landscape maintenance		
<input type="checkbox"/> Nonprofit organization. Please provide Employment Identification Number (EIN): _____		
3. Contact Name and Title:		
4. Street Address:		
5. City:	6. State:	7. Zip Code:
8. Primary Contact Number:	9. Email:	
10: Organization Webpage (if available):		
11. Why are you applying? (Please check all that apply)		
<input type="checkbox"/> Environmental concerns	<input type="checkbox"/> Long-term cost savings	
<input type="checkbox"/> Health & safety concerns	<input type="checkbox"/> Customer preference	
<input type="checkbox"/> Regulations/bans of gas equipment	<input type="checkbox"/> Just want to try it out	
<input type="checkbox"/> Other: _____		



B. Electric Equipment Purchase List

EXAMPLE Electric Equipment Purchase List

Equipment Type	Manufacturer	Model	Retailer Purchasing From	Price (each piece)	# Pieces of Equipment	Total Price (price x # pieces)
Blower	Stihl	BGA 100	Central City Tool Supply	\$369.95	3	\$1109.85
Battery Backpack	Stihl	AR 3000	Agri Turf Supplies	\$1,099.99	3	\$3,299.97
Charger	Stihl	AR 500	A-OK Power Equip	139.99\$	3	\$419.97
Total Price						\$4,829.79
Total Voucher Amount (60% of Total Price)						\$2,897.87

Electric Equipment Purchase List

Participants fill out the table below with the equipment they request to purchase. The equipment type must be an eligible equipment type as specified on page 2. Do not include costs such as taxes, fees, accessories, and delivery charges in the price. The voucher covers 60% of the purchase price for eligible landscape equipment, limited to one additional battery and one additional charger per piece of equipment purchased. The total voucher amount is not to exceed \$7,000.

Equipment Type	Manufacturer	Model	Retailer Purchasing From	Price (each piece)	# Pieces of Equipment	Total Price (price x # pieces)
Total Price						
Total Voucher Amount (60% of Total Price)						



C. Voluntary Disposal Incentive (optional)

The program will offer an additional incentive amount for participants that voluntarily destroy their old like-for-like gasoline- or diesel-powered landscape equipment at a dismantler within the county. The participant must fill out this section to be eligible for the Voluntary Disposal Incentive. The disposal incentive only covers like-for-like replacement, so each piece of equipment that is destroyed must be the same type of equipment that the applicant purchases under the incentive program.

In order to receive the disposal incentive payment, the participant must submit a Certificate of Destruction and a receipt from the dismantler showing proof of purchase with their reimbursement request to the District. The Certificate of Destruction is available on the program’s webpage at www.ourair.org/LEEFProgram and must be fully completed by the participant and signed by a participating local dismantler. The District will provide \$30 for each piece of equipment that is destroyed in this manner. The total disposal incentive may not exceed \$500 and will be in addition to the \$7,000 maximum voucher amount that each organization can receive. Please see the program’s webpage for a list of participating local dismantlers that will accept the equipment for disposal.

Equipment to be Destroyed

The equipment type must be the same as the equipment type being purchased through the program in Section B. The number of pieces destroyed cannot exceed the number of pieces purchased for the equipment type through the program in Section B. The Incentive Amount column is the # of pieces multiplied by \$30 each. The Maximum Disposal Incentive Amount cannot exceed \$500.

Equipment Type	Manufacturer	Model	# of pieces	Incentive Amount
Maximum Disposal Incentive Amount				



D. Applicant Certification

Please sign agreeing to the following certifications:

1. I agree to comply with the Program Terms.	
2. I agree to reasonably attempt to maintain the equipment for its intended purpose for a minimum of three years after receiving the voucher funds. I will not remove the equipment from service or permanently relocate the equipment outside of Santa Barbara County.	
3. I agree to use the new equipment a majority (greater than 50%) of the time within Santa Barbara County.	
4. I understand that I will not be reimbursed more than the maximum voucher amount calculated in Section B and the Voluntary Disposal Incentive calculated in Section C (if applicable). Actual reimbursement amounts may be reduced based on the final cost of eligible equipment identified in the purchase receipt upon voucher submittal for payment.	
5. I certify that to the best of my knowledge the information contained in this application is accurate and authentic.	
Name of Organization Representative:	
Signature:	Date: