



**Emergency Episode Plan  
for  
Traffic Abatement**

Dated: \_\_\_\_\_

When approved by the Santa Barbara County Air Pollution Control District, this document will be your "Traffic Abatement Plan" for episodes involving photochemical oxidants (ozone), carbon monoxide or particulate matter. A Traffic Abatement Plan is required for each location employing over 100 employees per location per shift or having 50 or more fleet vehicles.

1. Name of Organization \_\_\_\_\_

2. Mailing Address \_\_\_\_\_

3. Location \_\_\_\_\_  
(if different than above)

4. Nearest Cross Street \_\_\_\_\_

Telephone Number \_\_\_\_\_

5. Check the type of Traffic Abatement Plan required:

Governmental agencies, industrial, or commercial business establishments employing more than 100 persons per shift at one business address.

Operator of 50 or more fleet vehicles.

6. General Nature of business or agency:

\_\_\_\_\_

7. Working hours for day shift: \_\_\_\_\_ a.m. to \_\_\_\_\_ p.m.

Mon \_\_\_\_ Tues \_\_\_\_ Wed \_\_\_\_ Thurs \_\_\_\_ Fri \_\_\_\_ Sat \_\_\_\_ Sun \_\_\_\_

PLEASE COMPLETE AND RETURN  
WITH YOUR COMMENTS ON  
REEVALUATED DRAFT PERMIT  
WHICH YOU WILL RECEIVE SHORTLY

8a. The facility is normally  
 open                       closed  
on a major national holiday.

8b. Number of Employees:

	Day Shift	Second Shift	Third Shift
Normal Weekday:	_____	_____	_____
Major National Holiday:	_____	_____	_____

9. Motor Vehicle Data

A. Employees Commuting:

(1) Normal Weekday

a.	# of vehicles driven:	_____	_____	_____
b.	Total miles driven by all vehicles, one way:	_____	_____	_____

(2) Major National Holiday

a.	# of vehicles driven:	_____	_____	_____
b.	Total miles driven by all vehicles, one way:	_____	_____	_____

B. Company Business:

(1) Normal Weekday

	Day Shift	Second Shift	Third Shift	
a.	Number of gasoline powered vehicles driven:	_____	_____	_____
b.	Total miles driven by gasoline powered vehicles:	_____	_____	_____

- c. Number of diesel powered vehicles driven: \_\_\_\_\_
- d. Total miles driven by diesel powered vehicles: \_\_\_\_\_

(2) Major National Holiday

- a. Number of gasoline powered vehicles driven: \_\_\_\_\_
- b. Total miles driven by gasoline powered vehicles: \_\_\_\_\_
- c. Number of diesel powered vehicles driven: \_\_\_\_\_
- d. Total miles driven by diesel powered vehicles: \_\_\_\_\_

C. Minimum number of motor vehicles that must be operated to protect the public health or safety.

- (1) Employee Commuting \_\_\_\_\_
- (2) Company Business \_\_\_\_\_

10. Traffic Abatement Plan

A. First-Stage Episode Actions:

- (1) Employees will be requested to utilize voluntary car pools. Methods used to encourage the establishment of permanent voluntary car pools are:

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(2) Other methods to be used to reduce employee motor vehicle travel are:

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It is expected that the first stage actions will reduce employee vehicle miles driven by a total of \_\_\_\_\_ miles per day ONE WAY.

B. Second-Stage Episode Actions:

(1) For commercial, industrial, and business operations:

a. In the event of a predicted second-stage episode, the following measures will be implemented to reduce the number of vehicle miles driven by employees going to and from work.

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It is expected that the second stage actions will reduce employee vehicle miles driven by a total of \_\_\_\_\_ miles per day ONE WAY.

C. Third-Stage Episode Actions:

(The goal is to discontinue all driving except that essential for public health and safety.)

(1) In the event of a predicted third-stage episode this facility will operate as though the day were a national holiday.

YES

NO

If NO is checked please explain on an attached sheet.

(2) If you normally operate on a national holiday explain the action you will take to reduce motor vehicle travel by employees and fleet operations.

(3) It is expected that employee vehicle miles driven in commuting will be reduced by a total of \_\_\_\_\_ miles per day, ONE WAY.

(4) It is expected that gasoline powered fleet vehicle mileage will be reduced by \_\_\_\_\_ miles per day.

11. The Stage 2 and 3 reductions in miles driven by employees commuting to work are based on:

A survey of employees by our organization.

Data provided by \_\_\_\_\_

12. Measures used to brief employees about Emergency Episodes:

Employees given memo explaining Air Pollution Episode Actions (car pooling, public transportation use, etc.)

Company newspaper with article explaining importance of Air Pollution-Episode Actions.

Letter mailed to employees explaining importance of Air Pollution Episode Actions.

Immediate supervisor explained importance of Air Pollution Episode Actions.

Other (explain) \_\_\_\_\_

\_\_\_\_\_

13. Measures used to notify employees when an Episode is declared:

Announcement will be made over public address system.

Immediate supervisor will inform employees.

A printed sign will be placed at exit, or time clock, or at any conspicuous location announcing episode declaration.

Other

14. The following Company officials will be responsible for receiving notification from the Santa Barbara County Air Pollution Control District and will be responsible for initiating company curtailment actions.

Air Pollution Episode Plan Coordinator:

Name \_\_\_\_\_ Alternate \_\_\_\_\_

Office Telephone \_\_\_\_\_ Telephone \_\_\_\_\_

Company Officer

Signature \_\_\_\_\_

Name \_\_\_\_\_

Title \_\_\_\_\_

Business Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

(if same address as Page 1, do not fill in)

Approved by the Santa Barbara County  
Air Pollution Control District

By: \_\_\_\_\_  
(signature)

Title: \_\_\_\_\_

Date: \_\_\_\_\_

NOTE: Federal regulations require that a copy of the approved emergency plan shall be on file and readily available on the premises to any person authorized to enforce the provisions of this section.